



Title: Facilities Housekeeping Staff

Department: Facilities

Supervisor: Facilities Superintendent

Employment Type: Part-time, Non-exempt, Seasonal

To Apply: Please submit your cover letter and resume to personnel@caramoor.org with “Facilities Housekeeping Staff” in the subject line. We will only contact candidates being considered. No phone calls, please.

Essential Duties and Responsibilities:

- Assist with the cleaning of multiple buildings and restroom facilities, including trash removal
- Occasionally help with laundering of bed linens and table cloths
- Assist with hospitality setup/breakdown for meetings and events
- Comply with health and safety standards and government regulations
- Other tasks as assigned

Required Skills and Qualifications

- **Experience:** Experience in housekeeping a plus, but will train.
- **Customer Service:** Must have a friendly and professional attitude, work well with others while supporting operations, and maintain a welcoming demeanor when encountering guests on campus.
- **Values & Culture Fit:** Appreciation for creating an environment that supports all guests to be inspired by music; and have a strong commitment to Caramoor’s mission and values.
- **Working Conditions:** Ability to work, at times, in a busy environment, be able to work and maneuver outdoors (in all weather conditions) on 80 acres of woodland trails, gravel path ways and spectacular gardens. Ability to work 20-30 hours per week Tuesday to Friday. Ability to lift/move up to 50lbs. Must have a valid Driver’s License.

ABOUT CARAMOOR

Caramoor is a cultural landmark and non-profit organization dedicated to enriching the lives of its audiences through innovative and diverse musical performances of the highest quality, mentoring young professional musicians, and engaging young children through interactive educational experiences that deepen their relationship to and understanding of music. It’s also a pretty great place to work. For more information about Caramoor please go to www.caramoor.org.

Caramoor is an Equal Opportunity Employer (EEO); this means that all aspects of employment, including recruiting, advertising, hiring, training, promotions, compensation, benefits, transfers, layoffs, return from layoffs, disciplinary action and discharge shall be conducted on the basis of qualification and ability without regard to race, religion, disability, sexual orientation, gender identity, genetic disposition, neurodiversity, color, age, national origin, citizenship, marital status, military and veteran status or any other basis protected by law. We pledge to uphold equality in our hiring and employment practices, and to create an environment where everyone, from any background, can do their best work.