



**Title: Facilities Crew Member**

**Department: Facilities**

**Supervisor: Facilities Superintendent**

**Employment Type: Part-time, Non-exempt, Seasonal**

**To Apply:** Please submit your cover letter and resume to [personnel@caramoor.org](mailto:personnel@caramoor.org) with “Facilities Crew Member” in the subject line. We will only contact candidates being considered. No phone calls, please.

**Essential Duties and Responsibilities:**

- Be proficient in operating equipment used for landscape and facility maintenance (mowers, power tools, etc.)
- Assist with light construction, electrical, plumbing, and small engine maintenance and repair
- Perform landscaping work, keep drives and walkways clear of debris
- Help with cleaning and upkeep of buildings and restroom facilities, including trash removal
- Occasionally assist with parking of guests/vendors on campus; unload deliveries
- Alert supervisor to system and equipment failures, damage or concerns as they occur
- Comply with health and safety standards and government regulations
- Other tasks as assigned

**Required Skills and Qualifications**

- **Experience:** Two plus (2+) years of experience in a maintenance related field. Gardening knowledge is a plus.
- **Customer Service:** Must have a friendly and professional attitude, work well with others while supporting operations, and maintain a welcoming demeanor when encountering guests on campus.
- **Values & Culture Fit:** Appreciation for creating an environment that supports all guests to be inspired by music; and have a strong commitment to Caramoor’s mission and values.
- **Working Conditions:** Ability to work, at times, in a busy environment, be able to work and maneuver outdoors (in all weather conditions) on 80 acres of woodland trails, gravel path ways and spectacular gardens. Ability to work 20-30 hours per week Tuesday to Friday. Ability to lift/move up to 50lbs. Must have a valid Driver’s License.

**ABOUT CARAMOOR**

Caramoor is a cultural landmark and non-profit organization dedicated to enriching the lives of its audiences through innovative and diverse musical performances of the highest quality, mentoring young professional musicians, and engaging young children through interactive educational experiences that deepen their relationship to and understanding of music. It’s also a pretty great place to work. For more information about Caramoor please go to [www.caramoor.org](http://www.caramoor.org).

*Caramoor is an Equal Opportunity Employer (EEO); this means that all aspects of employment, including recruiting, advertising, hiring, training, promotions, compensation, benefits, transfers, layoffs, return from layoffs, disciplinary action and discharge shall be conducted on the basis of qualification and ability without regard to race, religion, disability, sexual orientation, gender identity, genetic disposition, neurodiversity, color, age, national origin, citizenship, marital status, military and veteran status or any other basis protected by law. We pledge to uphold equality in our hiring and employment practices, and to create an environment where everyone, from any background, can do their best work.*